

Circular

Title: Returning Members process for proficiency
Document ID: C20032
Department: Education
Audience: Chief Instructors, Presidents and Secretaries
Date: May 2020

This circular is to provide information in relation to the process for members who are returning from being away from patrolling for several years and are no longer proficient. It is critical that we remain member focussed and one such way we can demonstrate this is by ensuring returning members can transition back into the organisation seamlessly.

SLSSA recognise that members who return to patrolling after several years away, still hold many of the skills and knowledge that is required to perform their duties on patrol. As such, the following documents have been developed to help make the transition back to patrolling as easy as possible while still ensuring the required knowledge and skills are met.

The key shifts in this new approach are;

- Returning members who have been away for more than five years are no longer automatically required to sit an external Bronze/Cert II Assessment.
- We are taking an individual approach to be more flexible and adaptable in recognising the current and previous experience and skills of returning members.
- We are providing clear and consistent direction on what skills and knowledge have been added to the Bronze/Cert II and when, to ensure all returning members are adequately upskilled and supported.

The attached documents with an overview are:

- **Returning members flow chart** provides members with an overview of what the process is to become a proficient patrolling member after an absence from Surf Life Saving.
- The **Gap Analysis** is used to determine what the gaps may be in a returning member's skills and knowledge based on when they were last proficient.
- For members who have been absent from Surf Life Saving for five or more years, a more detailed proficiency process may be required. As such, the **Bronze Medallion Skills maintenance for members returning after five years** gives the member the opportunity to inform a club that they do still have the required skills and knowledge to be a proficient patrolling member. Coupled with the information provided by the Chief Instructor, SLSSA will determine the appropriate proficiency process for the returning member to take. (SLSSA will decide within five business days of the form being submitted.)
- The **Bronze Medallion Checklist** is used by the Chief Instructor to ensure that all components of the proficiency have been signed off and correct paperwork submitted.

*Please note: this process is for members who already hold the Certificate II in Public Safety (Aquatic Rescue) If you have a member who requires the Cert II please contact the Member Education Officer.

PO Box 117, West Beach SA 5024
2 Barcoo Road, West Beach SA 5024
t. 8354 6900
f. 8354 6999
w. surflifesavingsa.com.au
ABN 34 104 527 879



You can view these documents on the SLSSA members portal at,
https://members.sls.com.au/SLSA_MembersOnline/public/document_library
Under the SLSSA, and Education tab.

All enquiries regarding returning members and this process, please contact the Member Education Officer at
kate.powell@surflifesavingsa.com.au